



<https://www.interiorhomecare.ca/jobs/residential-program-coordinator-kamloops-bc/>

## Residential Program Coordinator – Kamloops, BC

### Description

Interior HomeCare Solutions is looking for a Residential Program Coordinator to work in our busy Kamloops office.

The Residential Program Coordinator will manage youth and/or adult resource homes, ensuring a trauma informed and person-centered approach with both persons served and employees. As a key member of the leadership team the Residential Program Coordinator oversees aspects of the individual resource homes, youth and/or adult services including communication with their natural and paid support and engagement with MCFD or CLBC. They will also be responsible for management processes and supervision of staff and creation of staff schedules in accordance with funder and company policy as well as CARF standards. This role will also be responsible for delivering education to staff.

### Education

- AEC / DEP or Skilled Trade Certificate (preferred)

### Experience

- Human Service: 1 year (preferred)
- healthcare: 1 year (preferred)
- Management: 1 year (preferred)

### Job Benefits

- Health and Dental Benefits available after 90 days with the company.
- Employee Assistance Program
- Working primarily Monday – Friday 8:30 – 4:30 (there may be times when you are required outside those hours)
- Ability to flex time as needed/appropriate
- RRSP match
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### Licence/Certification

- Driver's License (preferred)
- registration with BCCNM (preferred)

### Qualifications Required

- Degree/Diploma in the social services field including Social Work or Nursing.
- Experience working with children/young adults with significant mental health challenges
- NCI training/Mandt training
- Previous experience in a management role preferred
- A valid class 5 driver's license and appropriate insurance

### Hiring organization

Interior HomeCare Solutions

### Employment Type

Full-time, Permanent

### Job Location

Kamloops, BC, Canada

### Base Salary

\$ 30

### Working Hours

8 hour shift  
Monday to Friday  
On call  
Overtime

### Date posted

November 3, 2022

- An understanding of computers
- Excellent communication skills

**Ability to commute/relocate**

- Kamloops, BC: reliably commute or plan to relocate before starting work (preferred)